



**GUAM STATE CLEARINGHOUSE
TRAINING & OUTREACH PROGRAM**

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SUMMARY OF WORKSHOPS:

(GSC FORM 01-A)

Workshop Description/Facilitator(s)	Date	Time
GSC 101: ETHICS IN THE PUBLIC SECTOR Facilitator: <i>Dr. Judith P. Guthertz</i>	October 24, 2007	8 a.m.-12 p.m.

This introductory workshop introduces participants to generally accepted principles of ethical behavior; presents ethical responsibilities of public servants; and, provides discussion summarizing the consequences of failing to adhere to ethical principles. Emphasis is centered on the role of federal programmatic and fiscal personnel and organizational leadership administering grants and other federal financial assistance.

GSC 201-A: INTRODUCTION TO GRANT WRITING THROUGH EFFECTIVE WRITING Facilitators: <i>Lauriel Manibusan</i> <i>Dr. Richard Wyttenbach-Santos</i>	November 7, 2007	8 a.m.-5 p.m.
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This introductory seminar will expose participants to various concepts and procedures involved in developing and writing grant proposals. Participants will also examine basic components towards developing a sound grant proposal including: (1) the proposal summary; (2) introduction of organization; (3) the problem statement (or needs assessment); and (4) project objectives.

GSC 201-B: INTRODUCTION TO GRANT WRITING Facilitators: <i>Roland Villaverde</i> <i>Jason Tedtaotao</i>	November 14, 2007	8 a.m.-5 p.m.
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This introductory seminar will expose participants to various concepts and procedures involved in developing and writing grant proposals. Participants will also examine basic components towards developing a sound grant proposal including: (1) project methods or design; (2) project evaluation; (3) future funding; and (4) the project budget.

GSC 301: DIRECT AND INDIRECT COSTS; COST-SHARING AND MATCHING CONCEPTS Facilitators: <i>Manuel Cruz</i> <i>Roland Villaverde</i>	November 28, 2007	8 a.m.-5 p.m.
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Participants will review existing policies providing policy clarification for incurring direct and indirect costs associated with federal grants, contracts, and other agreements. Participants will also assess the different categories, types, and qualifications of cost sharing that represent the designated portion of allowable project costs not borne by the federal government and which is, at times, a required condition for receiving financial support.